

## **NOAA Dive Program Required Critical Elements and Performance Standards**

### **Line Office Diving Officers/OMAO Fleet Diving Officers**

#### Major Activities/Results:

- Diving activities are monitored within respective Line Office for compliance with all applicable diving regulations, standards and policies and action is taken to correct any violations.
- Diver certification and training is planned and conducted per NOAA regulations and standards.
- All diving incidents are investigated within unit per Section 5.02 of NAO 209-123.
- Membership is maintained as a voting member of the NOAA Diving Control and Safety Board.

#### Measures/Standards:

- Diving unit safety inspections are conducted annually and reports are forwarded to the Diving Safety Officer by January 31<sup>st</sup>.
- Submit annual diving activity reports detailing dive activity during the fiscal year to the DNDP by October 31<sup>st</sup>.
- Participate in all NDCSB meetings and conference calls.

### **Unit Diving Supervisors**

#### Major Activities/Results:

- Diving and accessory equipment is maintained in a safe and fully-functioning condition.
- Files are maintained on each diver in the unit; files should contain, at a minimum, Letters of Certification and training records.
- Diving activities are monitored within unit to ensure compliance with all applicable diving regulations, standards and policies and take action to correct any violations.
- All diving incidents are investigated within unit per Section 5.02 of NAO 209-123.

#### Measures/Standards:

- Submit annual unit diving activity reports to the Line Office Diving Officer/OMAO Fleet Diving Officer by October 15<sup>th</sup>.
- Submit annual diver locker inspection reports to the Line Office Diving Officer/OMAO Fleet Diving Officer by January 15<sup>th</sup>.
- All dive and emergency action plans are reviewed and approved (as appropriate) and forwarded to [ndp.diveplans@noaa.gov](mailto:ndp.diveplans@noaa.gov) within 24-hours of approval.
- Submit compressor air samples to Texas Research Institute within 30-days of receipt of the sample kit.

## Divemasters

### Major Activities/Results:

- Emergency procedures are disseminated to all appropriate personnel before diving activities occur.
- Divers' ability and fitness to perform dive duties is determined at the time of the scheduled dive based on observation and discussions with divers.
- Diving oversight duties, as delegated by the Unit Diving Supervisors, are completed, including maintenance of diver and equipment records.
- All divers and support personnel are thoroughly briefed on the activities to be conducted including the minimum and maximum parameters (e.g., depth, bottom time and surfacing cylinder pressure).

### Measures/Standards:

- Ensure all divers under area of control are certified, properly trained, and physically fit for diving activities.
- Ensure all diving is conducted in accordance with applicable diving regulations, standards and procedures.
- Ensure all diving-related accidents/incidents are reported immediately, as prescribed in Section 5.02 of NAO 209-123.
- Submit dive and emergency action plans to the UDS for approval prior to each diving operation.
- Complete all pre- and post dive requirements per NOAA regulations and standards.