Classified National Security Information – Required Critical Element Language

Please note that prior to including this language in the performance plans of employees covered by bargaining units, all labor relations obligations must have been completed.

The language below must be incorporated into an already-existing critical element in the performance plans of:

- Security managers or security specialists
- Original classification authorities
- All other personnel whose duties significantly involve the creation or handling of classified information.

Required Results/Results of Major Activities

Classified materials are managed.

Evaluation Criteria (for Two-Level employees, on the CD-516, select “Other” under the appropriate Performance Indicator and insert the language below)

Classified materials are managed in accordance with applicable laws, executive orders, directives, and regulations.