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FROM: Eduardo J. Ribas  
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TO: All NOAA Employees

SUBJECT: eLearning Courseware Change

The Department of Commerce has re-negotiated its eLearning courseware provider agreement with OPM. The procurement process included input from subject matter experts across Commerce and consultation with all bureaus. Additionally, NOAA’s Workforce Management Office included Line Office representatives in the decision making process and the final recommendation.

The agreement provides all Commerce employees access to over 2,000 SkillSoft classes. These classes cover a range of topics from Microsoft Office applications to project management. Some courses qualify for continuing education credit and support educational requirements for Information Technology and business certifications. Additional information about these certificate programs can be found on the SkillSoft web site [http://www.skillsoft.com/about/credit_programs](http://www.skillsoft.com/about/credit_programs).

The new agreement does not include NetG courseware. **Employees will have until June 30th to complete any NetG classes for which they have registered.** As the example below shows, you can use the LMS course catalog to identify NetG classes or select **My Courses** from the LMS menu bar to see which courses you have registered for.

Questions about the new LMS courseware agreement can be directed to Adam Santo of NOAA’s Workforce Management Office at (301) 713-6311 or adam.d.santo@noaa.gov.