NOAA INTERNAL JOB OPPORTUNITY FOR NON-COMPETITIVE REASSIGNMENT

Reference Number: WFMO-2014-0004 (WSD)

Open Period: Friday, January 30 to Friday, February 13, 2015

Title, Series, Band/Grade: Information Technology Specialist (Internet), ZP-2210-03 (equivalent to GS-11/12).

Duty Station: Silver Spring, Maryland - Relocation expenses will not be considered

Who May Apply/Area of Consideration: Current Permanent NOAA employees at the ZP-2210 Pay Band 3 (equivalent to GS-11/12) in the Silver Spring, MD area.

Background: An opportunity is available to join NOAA’s Workforce Management Workforce System Division.

The Workforce Systems Division (WSD) provides information technology (IT) program/project management, system development, and application customer support for WFMO activities. WSD is the IT liaison with DOC on all human resources system technical matters.

WSD provides program and project management for the information systems it supports. Using generally accepted project management approaches to define requirements, prepare business cases, determine budgets, draft and negotiate Inter Agency Agreements (IAA), contracts, and other procurement vehicles to implement new it systems. WSD is responsible for the full life cycle of the applications it supports. Application and system support also includes end user training and help desk support.

WSD manages the WFMO web site, the Management and Analysis Reporting System (MARS) WFMO data web site, the Commerce Learning Center @ NOAA (CLC) web site, WFMO’s Monster Government Solutions (MGS) web site, WFMO’s SharePoint, the Recruitment Analysis Data System (RADS), HR Connect, National Finance Center (NFC), and other IT systems as assigned. WSD provides reports and analysis on system data NOAA-wide and develops various human resources metrics for WFMO and NOAA as needed. This requires pulling data from and developing reports in the National Finance Center, MARS, RADS, CLC, and other assigned systems. WSD works with WFMO’s Learning Resources Office to support the CLC to provide access to online and instructor-led required training (e.g., IT Security Training, etc.) to all NOAA employees. WSD is integral in the implementation of organizational and position structures for NOAA reorganizations.

Duties:

- Identifies, recommends, and prioritizes new web features and applications in conjunction with management and the WFMO’s strategic priorities, staffing, and advisory.
- Provides customer support to web users across NOAA. Provides guidance and expertise on creating accessible web products, provides expertise in content management systems, and communicates with other project stakeholders regarding web activities.
- Promotes knowledge sharing by developing an implementation strategy for a content management system.
- Ensuring web-based solutions meet government guidelines (e.g. Protecting Personally Identifiable Information, ensuring Section 508 compliance, etc.).
Knowledge, Skills and Abilities (KSAs):

1. Ability to design, develop, test, implement and maintain user friendly, functional web sites in a secure environment that conforms with Government guidelines
2. Skill in translating complex business requirements into user-friendly, practical IT solutions
3. Knowledge and experience with various programming design principles including N-tiered design, object-oriented programming, and knowledge of other web-based technologies including PHP, MySQL, and JavaScript are highly desirable.
4. Familiarity working with and implementing content management systems like Drupal or WordPress.

Specialized Experience: Applicants must possess the specialized experience equivalent in difficulty and responsibility to the position being filled. Specialized experience is experience that has equipped the applicant with the particular competencies/knowledge, skills and abilities to successfully perform the duties of the position. Specialized Experience for this position includes:

- Designing, developing, testing, implementing and/or documenting web-based solutions using a LAMP (Linux, Apache, MySQL, PHP) configuration.
- Skill in web technologies to include HTML, CSS, JavaScript, PHP, MS SQL and XML.

Physical Requirements: None

Qualifications: Applicants must possess the experience equivalent in difficulty and responsibility to the position being filled.

How to Apply: Email your resume with a cover letter which includes a statement of interest and a brief description of your qualifications as they relate to this reassignment opportunity notice to: WFMO.Opportunity@noaa.gov

Note: *Any PII information should be sent using DOC's approved Accellion Secure File Transfer program - found at: https://sft2.doc.gov

Additional Questions: Susan Barker, Susan.Barker@noaa.gov